

Request Number

07-131

Ball State University Public Records Request Form

08-03-07/P01:11 RCVJ

FAX

Please complete this form and file it with the Office of University Compliance. You may file this form by any of the four methods listed below:

- In person - by delivering the form to AD 335 during regular business hours.
- By Fax - 765-285-6605 during regular business hours. Please note, fax machine does not receive transmissions outside of regular business hours.
- By Email - PublicRecords@bsu.edu - Please note your email request must attach a PDF version of this form with your signature. Email requests without an attached PDF form with your signature will not be processed. The PublicRecords@bsu.edu email account does not accept transmissions outside of regular business hours.
- By U.S. mail or messenger service.

If you have questions, please call Office of University Compliance during regular business hours at 765-285-5162.

Print or type the following information:

Name of person requesting record: Kate Carlisle

U.S. Mailing address for communications by mail: Salt Lake Tribune, 90 S. 400 West Suite 700
SALT LAKE CITY, UT 84101Email address if you prefer communications via email: kcarlisle@sltrib.com

Phone: 801-257-8794

Organization/Place of Employment: Salt Lake Tribune

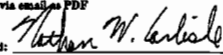
Please identify the specific record you are requesting:

Please see earlier sent letter.

If your request is approved, please check your preference:

- ☐ Inspect the record
- ☒ Obtain a copy of the record
 - ☐ By copying in person via access to copying machine
 - ☒ By receiving a copy of record via email as PDF

Signature of the person requesting this record:



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This referenced Public Records request is:

☒ **Approved:** To the degree that these records exist, your request is approved subject to redaction.

- ☐ Ready for inspection, no fee.
- ☐ Attached as PDF, no fee.
- ☐ Ready for copying, access to copy machine will be provided at \$0.10 per page.

☒ Currently being reviewed and compiled and may contain some redaction. Please note that some records may not be disclosable pursuant to IC 5-14-3-4, and in the event that such records are not disclosed you will be notified. You will be contacted when records are ready.☐ **Currently under review:**

The nature of this record has not yet been determined; therefore your request remains under review and is neither approved or denied at this time. We will provide you an update on the status of your request by _____.

☐ **Denied:**

- ☐ Your request was denied pursuant to IC 5-14-3-_____.
- ☐ The record you have requested does not exist.

Signature of Ball State Public Records Official:

Sali K. Fanning
Executive Director
Office of University Compliance

08/08/07

Date